**State Lead Ambassador Partnership Agreement**

**Term:** The term for a State Lead Ambassador is two years, which can be renewed once at the discretion of the state staff partner, unless the SLA has already previously served in the Vice SLA role.

**Time Commitment:** Thisis a year-round position. The time commitment will vary from month-to-month depending on the status of state and federal legislative campaigns.

Based on discussion with the staff partner, the anticipated time commitment for this position is expected to be approximately\_\_\_\_\_\_\_\_\_ hours per month.

**Responsibilities:**

Outreach to Federal and State Elected Officials

1. Serve as the key volunteer contact for the two U. S. Senators from the state.
2. Participate in meetings and communicate with other federal and state level elected officials as needed.

Recruiting and Cultivating Volunteers

1. Work with staff partners to recruit and cultivate ACT Leads in all congressional and targeted state legislative districts.
2. Work with ACT Leads to recruit \_\_ ACS CAN members per congressional district

Managing and Mentoring the ACT Lead(s)

1. Support ACT Leads to ensure achievement of district-based goals.
2. Engage ACT Leads in drop by’s, meetings and other activities aimed at U.S. Senators as needed.
3. Lead monthly phone calls or in-person meetings with ACT Leads.
4. Serve as lead volunteer to plan and host statewide lobby day and/or volunteer leadership summit.

Serving as a Spokesperson for ACS CAN

1. Speak on behalf of ACS CAN at media events and in radio/TV interviews.
2. Submit letters to the editor on ACS CAN issues and activities.
3. Represent ACS CAN at American Cancer Society events including Relay For Life and Making Strides Against Breast Cancer, and at other events in the community as needed.

Training and Personal Development

1. Attend Leadership Summit & Lobby Day and SLA Summit and participate in monthly SLA calls.
2. Participate in Cancer Votes training and issue specific training as needed.

Personal Goals

**Signed:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

State Lead Ambassador Staff Partner Staff Partner

**Vice State Lead Ambassador Partnership Agreement**

**Term:** The term for a Vice State Lead Ambassador is two years with the expectation of promotion to the SLA position for an additional two-year term.

**Time Commitment:** Thisis a year-round position. The time commitment will vary from month-to-month depending on the status of state and federal legislative campaigns.

Based on discussion with the staff partner, the anticipated time commitment for this position is expected to be approximately\_\_\_\_\_\_\_\_\_ hours per month.

**Responsibilities:**

Outreach to Federal and State Elected Officials

1. Participate in state lobby days.
2. Participate in meetings and communicate with federal and state level elected officials as needed.

Recruiting and Cultivating Volunteers

1. Assist the SLA in ensuring legislative needs are met throughout the state; this may require filling gaps in the structure.
2. Provide additional support to the SLA as needed.

Managing and Mentoring the ACT Lead(s)

1. Assist in hosting state-based ACT Lead meetings to provide information and set goals.
2. Assist in hosting monthly ACT Lead calls to provide information pertaining to fundraising, policy, recruitment, upcoming activities, and highlighting work within the state.

Serving as a Spokesperson for ACS CAN

1. Speak on behalf of ACS CAN at media events and in radio/TV interviews.
2. Submit letters to the editor on ACS CAN issues and activities.
3. Represent ACS CAN at American Cancer Society events including Relay For Life and Making Strides Against Breast Cancer, and at other events in the community as needed.

Training and Personal Development

1. Participate in quarterly national All Lead Calls.
2. Participate in Cancer Votes training and issue specific training as needed.

Personal Goals

**Signed:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Vice State Lead Ambassador Staff Partner Staff Partner

**Ambassador Constituent Team Lead (ACT Lead) Partnership Agreement**

*The Ambassador Constituent Team Lead (ACT Lead) is the top volunteer voice for ACS CAN in the congressional district where they live. They work in conjunction with ACS CAN staff, lawmakers, and other volunteers throughout the district to achieve our goal of decreasing death and suffering caused by cancer.*

**Term:** The term for an ACS CAN ACT Lead is one year, renewable by mutual agreement with staff partner(s).

**Time Commitment:** Thisis a year-round position. The time commitment will vary from month-to-month depending on the status of state and federal legislative campaigns.

Based on discussion with the staff partner, the anticipated time commitment for this position is expected to be \_\_\_\_\_\_\_\_\_ hours per month.

**Responsibilities:** Below are guidelines for how the ACT Lead job responsibilities are expected to be carried out in the state:

Outreach to Federal and State Elected Officials

1. Serve as a key volunteer contact for the U. S. House Rep in the District and other lawmakers as needed.
2. Take legislative actions and report advocacy activities via fightcancer.org/reportback.

Recruiting and Cultivating Volunteers

1. Work with staff partners and State Lead Ambassador to recruit and engage Legislative Ambassadors.
2. Recruit at least \_\_\_additional ACS CAN members.

Managing and Mentoring the Legislative Ambassadors

1. Engage Legislative Ambassadors in legislative, fundraising, and recruitment activities, and provide feedback and mentoring as needed.
2. Include your Legislative Ambassadors in meetings with Members of Congress and state lawmakers.
3. Meet with your Legislative Ambassadors quarterly either in person or via phone.

Training and Personal Development

1. Attend annual Leadership Summit & Lobby Day in Washington, DC and participate in quarterly All Lead Calls.
2. Participate in ACT Lead or Cancer Votes training as needed.

Personal Goals

**Signed:**

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ACT Lead Staff Partner State Lead Ambassador