



Ambassador Constituent Team Lead (ACT Lead) Partnership Agreement

The Ambassador Constituent Team Lead (ACT Lead) is the top volunteer voice for ACS CAN in the congressional district where they live. They work in conjunction with ACS CAN staff, lawmakers, and other volunteers throughout the district to achieve our goal of decreasing death and suffering caused by cancer.

Term: The term for an ACS CAN ACT Lead is one year, renewable by mutual agreement with staff partner(s).

Time Commitment: This is a year-round position. The time commitment will vary from month-to-month depending on the status of state and federal legislative campaigns.

Based on discussion with the staff partner, the anticipated time commitment for this position is expected to be _____ hours per month.

Responsibilities: Below are guidelines for how the ACT Lead job responsibilities are expected to be carried out in the state:

Outreach to Federal and State Elected Officials

1. Serve as a key volunteer contact for the U. S. House Rep in the District and other lawmakers as needed.
2. Take legislative actions and report advocacy activities via fightcancer.org/reportback.

Recruiting and Cultivating Volunteers

1. Work with staff partners and State Lead Ambassador to recruit and engage Legislative Ambassadors.
2. Recruit at least ___ additional ACS CAN members.

Managing and Mentoring the Legislative Ambassadors

1. Engage Legislative Ambassadors in legislative, fundraising, and recruitment activities, and provide feedback and mentoring as needed.
2. Include your Legislative Ambassadors in meetings with Members of Congress and state lawmakers.
3. Meet with your Legislative Ambassadors quarterly either in person or via phone.

Training and Personal Development

1. Attend annual Leadership Summit & Lobby Day in Washington, DC and participate in quarterly All Lead Calls.
2. Participate in ACT Lead or Cancer Votes training as needed.

Personal Goals

Signed:

ACT Lead

Staff Partner

State Lead Ambassador